

## P11D FILING AND CLASS 1A NIC PAYMENT DEADLINES

Forms P11D, and where appropriate P9D, which report details of expenses and benefits provided to employees and directors for the year ended 5 April 2014, are due for submission to HMRC by 6 July 2014. Any Class 1A National Insurance liability arising for the employer on those expenses/benefits must be paid to HMRC by 19 July 2014 (22 July 2014 where payment is made electronically).

Employees pay tax on benefits provided as shown on the P11D, either via a PAYE coding notice adjustment or through the self assessment system. In addition, the employer has to pay Class 1A National Insurance Contributions at 13.8% on the provision of most benefits. The calculation of this liability is detailed on the P11D(b) form.

Typical reportable benefits include:

- Company Cars
- Cheap or Interest Free Loans
- Season Tickets
- Medical costs
- Private Medical Insurance
- Fuel for company cars

Generally, an employer is liable for tax on payments and benefits provided to the employee and to members of the employee's household where they are provided by reason of the employment.

If you would like any help with the completion of the forms or the calculation of the associated Class 1A National Insurance liability please get in touch.

Daren Laidlaw  
Segensworth



**DOWNLOAD FOR FREE NOW**

In addition to our eNews and Power In Numbers newsletter you can now download our free Tax App. Using the latest technology, our App has been developed to provide you with useful tax tools and information via your smart phone. Available for iOS and Android mobile phones and devices it features:

- Tax tips - a section on practical tax tips covering the family, businesses, selling assets and tax efficient savings.
- A range of tax calculators - gross pay to net, gross pay to net (self-employed), VAT due, corporation tax due, company car and fuel benefits, SDLT due, loan repayments and mortgage repayments.

- Tax rates - key tax rates tables with explanatory notes so we can now keep you up to date on the current tax position, such as the latest advisory fuel rates which are reviewed quarterly.
- Key tax dates - a reminder of key tax dates that can easily be added to your calendar.
- Regular news updates - a newsfeed to keep you regularly updated on topics that matter to your business.
- Social media - links to our community so that you can join in the conversation and add your thoughts to ours.

Rothmans TaxApp will always be technically up to date and keep you reliably informed.

# SELF ASSESSMENT 31 JULY PAYMENT



Many taxpayers who file a self assessment tax return will need to make a payment to HMRC by 31 July 2014.

If you filed a Tax Return for the tax year ending 5 April 2013 you may well need to make a payment of income tax to HMRC by 31 July 2014. Income tax is very often payable in instalments and these instalments are known as payments on account. This generally applies where your tax due for the year exceeds £1,000 or represents 80% of your total liability or more.

The first instalment was due on 31 January 2014 and the second is due by the end of July.

Each payment is half of your previous tax year's bill. So if you paid £5,000 tax in 2012/13 you'd have owed £2,500 on 31 January and the same amount by 31 July.

If you miss the July deadline you will pay interest on the outstanding balance until paid, but no more, as long as the final bill is settled by 31 January next year.

There is scope to reduce the payments on account if your circumstances have changed, if, for example, your profits have decreased or your business has ceased.

Please contact your nearest branch if you need further help.



Graham Hindley  
Sutton



## JULIAN SIMS PROMOTED TO PARTNER

Rothmans has promoted Julian Sims to a Partner at the firm's Havant office.

Julian Sims, who lives on the outskirts of the New Forest with his wife and two children, has almost 30 years practice experience. Julian joined the Havant office in April 2012, becoming a Director in October that year. He trained in Salisbury, before moving to a Southampton firm and becoming a Director there.

Julian will continue to undertake a wide range of work, focused on tax advice and tax enquiries. He recently joined Julian Clegg on BBC Radio Solent's Breakfast Show to preview the Chancellor's budget speech.

# GROWTH VOUCHERS

At the end of January 2014, the government launched a £30 million research programme to assist small businesses in accessing professional advice. The subsidised business support will be delivered in the form of randomly allocated Growth Vouchers, enabling businesses to receive a 50% subsidy towards the cost of obtaining advice on 5 key topics that help businesses to grow.

## What are Growth Vouchers?

Announced by the Chancellor in the 2013 Budget and championed by the PM's Enterprise Adviser, Lord Young, the Growth Vouchers programme will deliver subsidies to help businesses access the advice they need to help them grow. The majority of small businesses that participate in this programme will be allocated vouchers to spend on strategic advice from suppliers in the private sector, matched with their own funds, on one of 5 categories of support.

A teal arrow-shaped graphic pointing to the right, containing the text "Growth Vouchers" in white.

## Who can apply?

Businesses are eligible for the programme if they have:

- been trading for at least one year
- 49 employees or fewer
- not sought advice in the last three years

Around 20,000 businesses will be eligible for funding under the scheme, which runs until March 2015.

## On what kind of support can I spend my Growth Voucher?

Growth Vouchers can be used to obtain strategic advice on any of the following categories:

- Managing cash flow, late payments and negotiating finance
- Developing skills and taking on staff
- Improving Leadership and Management
- Marketing, attracting and keeping customers
- Making the most of digital technology

The Government will match your spend up to a maximum value of £2,000. This means you can spend as much or as little as you want on the advice but the maximum contribution from the Government will be £2,000.

On the Enterprise Nation marketplace you will find suppliers who meet the minimum standards required to be suppliers as part of the Growth Vouchers programme and with whom you can spend your vouchers. As the small business owner, you pay the supplier and then claim back up to £2,000 from the Government.

Rothmans are a registered Growth Voucher advisor – please get in touch if you would like to discuss this exciting initiative, or take a look at our page on the Enterprise Nation website.

<https://marketplace.enterprisenation.com/marketplaces/businesses/1457>



Robin Lloyd  
Chandlers Ford

## VENUS AWARDS WINNER ANNOUNCED

PINKS (PINK Party Box Company) has won the NatWest Venus Awards 'New Business' category, sponsored by Rothmans.

Sue Sullivan presented the award to the company's founder, Katy Handley-Quint, at the award ceremony in Southampton on 24 June. PINKS, which hand-makes affordable children's clothes and also showcases other local craftspeople's work, has an online business as well as a shop.

Katy said, "Thank you to Rothmans for choosing PINKS as the winner. It has created a wave of momentum for us that wouldn't have been possible without your support. In less than 24 hours, we have had over 2,500 people viewing the awards picture on our page and the icing on the

cake has been the 17 bespoke dress orders placed in store in just one day!"

The other two worthy finalists were Glow Resourcing, a recruitment company, and River Aesthetics, a cosmetic medicine clinic set up by two doctors specialising in non-surgical procedures.

Sue said, "All the finalists have made great progress in developing their businesses, while maintaining the elusive work/ life balance. They all reported that being nominated as finalists in the Venus Awards has already had a really positive impact on their businesses."



Photo courtesy of Natajilia Alekseenko

# ROTHMANS BUDGET SEMINAR

Rothmans accountants' Budget Seminar gives regional businesses the inside edge.

More than 150 business people attended Rothmans' Chartered Accountants' popular annual Budget Seminar at the Ageas Bowl, Southampton, on Monday 24 March 2014.

In what has become a must-attend yearly event for the region, the packed-out auditorium was once again entertained by guest speaker and tax expert Giles Mooney, who brought the budget alive in his uniquely humorous and informative style.

Giles is well-known for his ability to analyse the complex detail of the annual budget, alerting people to key points and opportunities for the year ahead.

"The speaker highlighted many aspects of the budget that most of the audience had missed," was a typical comment from the highly appreciative delegates attending the event.

Another seminar guest stated: "Very entertaining delivery of a typically dry subject, brought it to life!"



James Reilly  
**Fareham**



# BUDGET NEWS

The Budget is the most important event in the UK's economic calendar when the Chancellor announces the government's taxation and spending plans for the coming year. The main points are summarised here:

## Annual Investment Allowance (AIA)

The maximum amount of the AIA has been increased from £250,000 to £500,000 for all qualifying expenditure on plant and machinery made from 1 April 2014 for corporation tax and 6 April 2014 for income tax. After 31 December 2015 the limit will be reduced to £25,000. Transitional rules will apply.

## Research and Development (R&D)

From 1 April 2014 the rate of R&D payable tax credit for loss making SMEs will be increased from 11% to 14.5%

## Seed Enterprise Investment Scheme (SEIS)

The SEIS and the associated capital gains (CGT) relief for re-investing chargeable gains in SEIS shares are to be made permanent.

## Employers NIC for under 21s

As announced in the 2013 Autumn, from 6 April 2015 employers will no longer be required to pay Class 1 secondary NICs on earnings paid up to the Upper Earnings Limited to an employee under the age of 21. This will apply to both existing employees and to employers taking on new staff. No individual's state pension entitlement will be affected by the measure.

## Real Time Information (RTI)

Micro business (with nine or fewer employees) have been granted additional time to comply with HM Revenue & Customs new RTI reporting requirements.

Under RTI, employers must submit their PAYE information to HMRC on or before the day of payment. HMRC previously granted temporary relaxation of the RTI regulations for employers with fewer than 50 employees who pay their staff weekly or more regularly and find it difficult to report at the time of payment.

## Personal allowance for income tax

	2014/15	2013/14
Born after 5 April 1948	£10,000	£9,440
Born after 5 April 1938 and before 6th April 1948	£10,500	£10,500
Born before 6 April 1938	£10,660	£10,660
<b>Married couple's allowance (MCA)</b>		
Either partner born before 6 April 1935 (relief restricted to 10%)	£8,165	£7,915

## Changes to Allowances and Rate Bands from 2015

From 6 April 2015:

- The personal allowance for all those born after 5 April 1938 will be £10,500
- The basic rate band will be reduced to £31,785 and
- The starting rate will be 0% and will apply to a maximum of £5,000 of savings income.

These employers have been allowed to send information by the date of their regular payroll, but no later than the end of the tax month. While this relaxation of the rules will come to an end as planned in April 2014, HMRC has announced that eligible micro businesses will now be given until April 2016 to prepare for RTI. Until this time they may submit PAYE data on or before the last payday in the tax month. The concession will not apply to business that start up during this period.

## Pensions

The Chancellor announced some changes to apply on or after 27 March 2014 :

- Increased the maximum income that a drawdown pensioner (member or dependant) with a capped drawdown pension fund can choose to receive to 150% of the "basis amount".
- Reduced the minimum income threshold for flexible drawdown to £12,000.
- Allow members over 60, with total pension savings of £30,000 or less to take out all of those savings as one or more trivial commutation lump sum.
- Increase the size of a small pension pot which can be taken as a lump sum from £2,000 to £10,000 and the number or personal pension pots that can be taken as a lump sum under the small pot rules from two to three.

## Theatre Tax Relief

A new corporation tax relief for theatrical productions and touring theatrical productions is to be introduced. The Government will consult shortly after the Budget on the design of the relief.

If the changes announced impact your business or you would like to discuss any points in greater detail, please get in touch with your nearest Rothmans office.

## Transferable Tax Allowance for Married Couples

An individual will be entitled to transfer £1,050 of their personal allowance to their spouse or civil partner from 6 April 2015, so long as neither is paying tax at more than the basic rate. From 6 April 2016, the transferable amount will be 10% of the personal allowance.

# AUTO-ENROLMENT – CHECK YOUR STAGING DATE

The government introduced measures in the 2008 and 2011 Pensions Acts designed to increase workplace pension saving.

Under the “auto-enrolment scheme” employers will have to enrol all of their qualifying workers into a workplace pension scheme and the employee will have to actively opt out if they do not want to be a member.

Contributions will start at 1% from the employee and 1% from the employer. Once all employers have implemented the scheme, contributions will increase in stages with firms eventually putting forward at least 3% of their employees’ salary, and the employee adding at least 4%. Their contributions will also benefit from 1% tax relief. Full contributions must be paid from 1 October 2018.

## Staging Dates

Each employer is assigned a date on which its duty to auto-enrol commences. This is known as a staging date and is based on the number of employees in the PAYE scheme (s) operated by that employer.

To confirm your business’ staging date you can use the regulator’s interactive tool at [www.thepensionsregulator.gov.uk/employers/tools/staging-date.aspx](http://www.thepensionsregulator.gov.uk/employers/tools/staging-date.aspx) You will need your business’ PAYE reference to do so.

Rothmans are working with employers to help them decide on the best course of action for their business and working with them to put the required changes in place. Please contact your local Rothmans office for further information.



John Poulter  
Winchester

## NEW DIRECTOR APPOINTED AT ROTHMANS CHANDLERS FORD; ANDREA TODOROV



Rothmans has announced that Andrea Todorov has been promoted to Director at the firm’s Chandlers Ford office.

As a Chartered Tax Advisor, Andrea will be working from both the Chandlers Ford and London offices. She brings over 20 years practice experience to her role at Rothmans and is excited to continue meeting and engaging with clients.

Andrea started her career with local accountancy firms and joined Rothmans in 2005 as a Tax Manager. She grew up in the local area and lives in Chandlers Ford with her husband.

In her spare time she is a member of a Portsmouth netball team, and also enjoys boxing.

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